SOUTHERN BRIDE

practical wedding planning

Wedding Planning To-Do's for:

When you first get engaged
Place an engagement announcement in the local newspaper
List your engagement ring on your contents insurance
If you are having an engagement party, set a date, draft a guest list and order invites
Set up a wedding planning folder
Start compiling inspirational images for a wedding planning vision board
When you're ready to get serious with wedding planning
Determine a budget and consider who is contributing
Start to pin down a wedding theme or feel - this helps determine which venues you visit
Decide on a general wedding date - come up with 3 or 4 dates for flexibility
Compile a guest list. Budget, theme & guest list will determine which venues you can use

Highest Priority Tasks		
	Book a Wedding Ceremony Venue Research Visit a few Select Favourite Pay Deposit	
	Book a Wedding Reception Venue Research Visit a few Select Favourite Pay Deposit	
	Set wedding date and time (in consultation with family & venues)	
	Book a Wedding Photographer Research Visit a few Select Favourite Pay Deposit	
	Book a Celebrant Research Visit a few Select Favourite Pay Deposit	
	Book a Caterer (if required) Research Visit a few Select Favourite Pay Deposit	
	One Year to Eight Months Out	
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Eight Months to Six Months Out Book Wedding Musicians/Band Research Audition/Listen Select Favourite Pay Deposit Arrange wedding cars/transport on the day Arrange hiring a bus/guest transport and pick up points Decide what to do for your wedding registry **Book an Invitation Designer** Research Ideas Have consultation Decide on design Pay Deposit Confirm ceremony, reception and bus timings (as these are needed for invitations) Research wedding invitation wording Decide if you want a day-after BBQ or brunch (so you can add this to your invite) Book a Make Up Artist Research Visit a few Select Favourite Pay Deposit Book a Hairdresser Research Visit a few Select Favourite Pay Deposit Book a Cakemaker Research Visit a few Select Favourite Pay Deposit Make sure your maid of honour and best man understand any duties (speeches, parties) Begin looking for bridesmaid dresses Register for wedding gifts Pencil-book blocks of accommodation for out-of-town guests Collect measurements/dress sizes from bridesmaids and order dresses

Six to Five Months Out		
	Finalise wedding invitation design and order	
	Groom to decide on outfit, and reserve or purchase	
	Book a hotel room for your wedding night	
	Decide on groomsmen's attire and reserve or purchase	
	Purchase wedding rings	
	Research favour ideas	
Four Months Out		
	Send wedding invitations to guests	
	Chose bridesmaid's shoes and other accessories to purchase	
	Start making or buying favours	
	Set a date for the hen's night and stag's do	
	Buy wedding shoes and lingerie to take with you to dress fittings	
	Chose readings for wedding ceremony	
	Notify/ask people who you'd like to do your readings	
	Draw up a list of must-have songs (and a don't play list!)	

Three Months Out
Agree on menu with caterer and give rough numbers
Source wine and beer (if BYO venue)
Confirm flowers and table arrangements with florist. Confirm & order corsages and buttonholes (consider: Bridal Party, Parents, Grandparents, MC, Ushers)
Buy gifts for the wedding party
Arrange where the separate wedding parties will get ready on the day
Begin writing your vows if you're writing your own
Two Months Out
Apply for your marriage licence
Confirm wedding day stationery with your Invitation Designer. Consider: Seating Plan Placename Table # Order of Service Menu Guest Book
Start chasing RSVPS and finalising the guest list
Seating plan: work out who will sit where at the wedding reception

One Month Before Finalise your wedding vows if you're writing your own Submit specific wording for reception stationery to designer where possible Get your final wedding dress fitting (don't forget your shoes and lingerie you plan to wear) Visit hairdresser with veil or headpiece for a trial run of your wedding day hair Meet with celebrant/minister and check all formalities in order Get bridesmaids to try on dresses and get alterations if necessary Submit finalised seating plan to designer so seating plan can be drafted

Two Weeks Before Wear in your wedding shoes Collect wedding stationery Submit final numbers to your caterer Begin a list of presents received to help with writing thank you cards Draw up a wedding day schedule and compile a list of key phone numbers Do trial run with your make up artist Confirm appointments and reservations Make sure you have collected your marriage license Write a list of "must have" family photos to share with your photographer

In the Lead Up		
Hold a wedding rehearsal		
Give a friendly reminder to those giving speeches		
Give best man wedding rings		
Collect suits and hire items		
Confirm when balance of payments required for venue, caterer, band, photographer		
Pack a bag for the wedding night and arrange for it to get to the hotel		
Share your wedding day schedule and phone list with bridal party & vendors		
Get last minute beauty bits done - spray tans, nails, waxing etc		
Set up wedding ceremony and reception venues		
After the Wedding Day		
Return hire equipment		
Return suits		
Pay outstanding balances owing to vendors		
Write thank you cards for gifts received		